
Hours, by kind of work Without the spreadsheet

Tick a project label as a category, and every hour, Gen conversation, note, email and meeting record that belongs to it carries it, ready to filter.

Odoo 18 module | Work categories

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A project doesn't say what the work was

Hours group by project or by task. Finding out how many went to business development takes an export and a spreadsheet.

A label stays on the project

Put it on a project and it never reaches the hours, notes or emails that belong to that work.

Two labels, one hour counted twice

Group by labels and a task carrying two of them shows up in both groups, so the groups add up to more than the hours worked.

The solution

What the module brings

1

A label becomes a category

Tick it: the label you already use will do.

2

It carries over by itself

From projects and tasks to hours, Gen conversations, notes, emails and meeting records.

3

Stored on every record

Filter on it, group a pivot by it, export it like any other field.

4

You see where it came from

Each record shows the source of its category, and a choice made by hand wins.

5

One per record

No hour counted twice: when two categories meet, their order decides.

Hours by category

The timesheet pivot, grouped by work category, over one quarter.

One more way to group

"Work category" joins the timesheet groupings, the analysis report included.

A total that adds up

Each hour falls in a single category: the groups add up to the total.

The spreadsheet, gone

The same grouping filters by period and exports like any other view.

All Timesheets

Q

Work category

X

Y

Date: Q3 2026

X

Search...

Measures

Add to a dashboard

	Total			
	July 2026	August 2026	September 2026	
	Time Spent	Time Spent	Time Spent	Time Spent
Total	1681:00	1664:00	1238:39	4583:39
Administration	291:30	247:30	247:30	786:30
Business development		05:12	16:30	21:42
Client engagements	1389:30	1411:18	974:39	3775:27

A checkbox on the label

Project, Configuration, Tags: categories are declared where your labels already live.

The label you already have

Tick the one that already names the kind of work; your other labels work as before.

Order decides

When a record carries two categories, the lowest order wins.

Administrators only

Only project administrators tick, reorder or delete a category.

Recompute on demand

"Recompute categories", at the top of the list, brings everything up to date without waiting a week.

New

Recompute categories

Tags ⚙️

1-3 / 3 < >

🔍 Search...

▼

☐	Name ^	Work category	Category order ⚙️
☐	Administration	☒	30
☐	Business development	☒	20
☐	Client engagements	☒	10

Every record says where it comes from

A task labelled "Business development": the category and its origin, right under the labels.

Five origins

Overridden, label, task, project or linked record: you know why it is there.

A choice by hand wins

"Override category" outranks the labels, the task, the project and the linked record.

No stray values

The computed category can't be typed or imported; only a label ticked as a category can be forced.



The screenshot displays a task management interface. At the top, there's a header with a 'New' button, a dropdown menu showing 'All Tasks' and 'Revue trimestrielle du plan d'affaires', and a '1 / 1' indicator with navigation arrows. Below the header, there are two buttons: 'Notes' with a count of '0' and 'Tickets' with a count of '0'. A workflow bar shows stages: 'À planifier', 'En cours' (highlighted in blue with '1M'), 'En attente du client', and 'En validation'. The main task card is titled 'Revue trimestrielle du plan d'affaires' with a star icon and an 'In Progress' status badge. The card lists several fields: 'Project' (Boréal — Interne), 'Assignees' (Renaud Béliveau), 'Tags' (Business development with a close icon), 'Work category' (Business development), and 'Override category' (with a question mark). A 'Label' field is also visible on the right side of the card.

The same category, everywhere

Gen conversations grouped by category: each one takes it from the record it belongs to.

Hours

A timesheet line follows its task, or its project when it has no task.

Gen, notes and emails

They follow the task, project or record they are attached to or filed on.

Meeting records

A meeting record follows its project.

Nothing leaks

A conversation, note or email follows a record only if its owner can open that record.

New All Sessions ⚙️

1-4 / 4 < >

Q

Work category X

Search...

▼

☐ Title	User	Messages	Created	Last Activity	A...	↔
▼ Administration (1)						
☐ Préparer l'ordre du jour du comité de dire...	Ines Bouc...	5	09/04/2026 11:07:44	10/02/2026 02:53:13	✓	.
▼ Business development (2)						
☐ Analyser l'écart budgétaire du trimestre	Camille D...	9	08/17/2026 12:58:00	10/02/2026 02:53:13	✓	.
☐ Rédiger l'offre de service — mandat d'aud...	Camille Tr...	12	09/15/2026 15:40:11	10/02/2026 02:53:13	✓	.
▼ Client engagements (2)						
☐ Vérifier la conformité Loi 25 d'un formulai...	Jean-Phili...	10	08/30/2026 11:57:55	10/02/2026 02:53:13	✓	.
☐ Extraire les échéances du contrat d'héber...	Camille Tr...	4	09/08/2026 10:17:33	10/02/2026 02:53:13	✓	.
▶ None (4)						

It follows the work, quietly

Categories keep themselves current without rewriting your records' history.

Change a label, everything follows

Tick, untick, move a task to another project: projects, tasks, hours and attached records follow.

A weekly catch-up

Records attached to something other than a task or a project are brought up to date weekly, or on demand.

Built for a large database

On install, records are computed in batches, and only if a label is already a category.

Classifying is not editing

Changing a project's category leaves the last modified date of its tasks, notes and emails alone. A list sorted by last change stays reliable, and a note edited on a phone isn't mistaken for a conflict.

In short

1

Hours by kind of work

The timesheet pivot groups time by category, no spreadsheet needed.

2

One checkbox

A label you already use becomes a category.

3

Wherever the work goes

Hours, Gen conversations, notes, emails and meeting records.

4

A total that adds up

One category per record, no hour counted twice.

5

Nothing looks edited

Classifying leaves the last modified date alone.

See it on the demo, with a quarter of hours already sorted.

Shall we talk?

Book a demonstration.



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